**Point of Interaction (POI) Characteristics Form**

Complete one copy of this form for each POI (terminal, card reader, PIN pad, etc.) used at your location. Use photographs on page two to validate the device.

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| **POI Description** |
| BLDG: |  | Floor: |  | Room: |  |
| Describe location of terminal: |  | Safeguards when not in use at this location: |  |
| Make: |  | Model Number: |  |
|  |
| **Details** |
| Serial number (on printed label): |  |
| Serial number (on screen, if applicable): |  |
| General condition and appearance: (color, existing marks, scratches, etc.) |  |
| Location of manufacturer’s security seals or labels: |  |
| Details of manufacturer’s security markings or reference numbers: |  |
| How is this POI connected? |  |
| * Connection #1: Connector type, color of lead:
 |  |
| * Connection #2: Connector type, color of lead:
 |  |
| * Connection #3: Connector type, color of lead:
 |  |
| * Connection #4: Connector type, color of lead:
 |  |
| How many connections in total (all leads, plugs, aerials, etc.)? |  |
| Describe any display stands, charity boxes, or other merchandising materials that are normally placed within the vicinity of this terminal. |  |
| Describe the “normal” condition of the ceiling above the POI device (include scuffmarks, fingerprints, dislodged tiles, etc.). |  |

Top

Bottom

Connectors

Other if needed