UNIVERSITY OF OKLAHOMA
Information Technology
Security Policies

Subject: Information Security PHI Server Consolidation Policy	**Coverage:** OUHSC
Policy #: Information Security-P#29	**Version:** 1.0
Regulation: HIPAA	**Approved:** 05/12/05
Effective: 04/20/05	**Revised/Reviewed:** 11/18/2014

Policy Summary:	Servers containing ePHI must be consolidated into the campus enterprise data center. The data center will provide physical and environmental protections for the security and privacy of these confidential and mission-critical information assets.
Purpose:	**Physical safeguards:** This policy reflects the university's commitment to prevent unauthorized physical access to its information systems while ensuring that properly authorized access is allowed.
	Risk reduction: Consolidating ePHI into an enterprise data center will reduce risks of data destruction, loss of availability and/or confidentiality caused by common physical and environmental threats.
	Cost reduction: To reduce overall costs imposed by securing and maintaining multiple data centers, the OU Health Sciences Center executive leadership designated that the campus enterprise data center be used for consolidating ePHI.
Policy:	Servers containing ePHI must be consolidated into the campus enterprise data center. The data center will provide physical and environmental protections for the security and privacy of these confidential and mission critical information assets.
Scope/Applicability:	This policy is applicable to all departments that use or disclose electronic protected health information for any purposes and are located on the Oklahoma City and Tulsa campuses.
Regulatory Reference:	HIPAA 45 CFR 164.310(a)(1): "Implement policies and procedures to limit physical access to a covered entity's electronic information systems and the facility or facilities in which they are housed, while ensuring that properly authorized access is allowed."
Definitions:	See the Information Security Policy Definitions document for definitions
Responsible Department:	Information Technology will be responsible for providing ePHI server consolidation.
Enforcement/Audit:	Departments and/or agencies not adhering to this policy are subject to network access termination. The University's Internal Auditing department is responsible for monitoring and enforcement of this policy.
Renewal/Review:	This policy is to be reviewed and updated as needed by IT Information Security Services.